Declassified in Part - Sanitized Copy Approved for Release @ 50-Yr 2014/03/20 : CIA-RDP61-00357R000200080002-0 TRANSMITTAL SLIP 5 November 1957 TO: Acting Director of Logistics ROOM NO. BUILDING 1C50 Quarters Rye REMARKS. J. R.: 50X1 I assume that will talk to Jim Harrison about this; consequently, I have deliberately written my memorandum so that Bob can show it to Jim to satisfy him that we have considered the matter very carefully. Inasmuch as John Warner is our new Legislative Counsel and probably has not met Mr. Harrison, I also suggest that you get in touch with him and see if he would like to accompany you when you go up. vcc: Legislative Counsel FROM: Deputy Director (Support) ROOM NO. BUILDING **EXTENSION** 50X1 1244

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5 November 1957

MEMORANDUM FOR: Director of Logistics

SUBJECT

: Linotype Machine for the Technical Services Staff

REFERENCES

: (a) Memo dtd 18 Oct 57 to DD/S fr COP/DDP, subj.: "TSS Request

for a Linetype Machine."

(b) Memo dtd 23 Oct 57 to DD/S fr A-D/Log, subj.: "Comments on Staff Study dtd 18 Oct 57 by Acting Chief of Operations, DD/P,

subj.: "TSS Request for Linotype Mechine."

- 1. I have today made a physical inspection of the activity in the Technical Services Staff which proposes to use the linetype machine requested in reference (a) and reviewed the actual work now being done by hand which this machine will do in part. As a result of this inspection I am satisfied that a linetype machine will improve the work of this Staff both in quality and timeliness. Inasmuch as TSS can reduce its personnel strength by two positions when it gets the machine, this purchase appears to be economically advantageous. I am also convinced that considerations of security and efficiency make it almost essential that the imitative printing be done in the TSS plant.
- 2. In view of the full workload which linotype machines now in the Printing Services
 Division, Office of Logistics, are carrying, the transfer of one of these machines to the

 50X1 Technical Services Staff does not appear to be desirable. Messrs.

 50X1 of TSS assure me of their willingness to work closely with the Printing Services
 Division in order to avoid if possible (and, if not, to minimize) any duplication of equipment necessary to print in foreign languages.
 - 3. I have, therefore, concluded that:
 - a. We should obtain a linotype machine for the Technical Services Staff in accordance with their request in reference (a). The Director of Logistics is requested to accomplish the necessary clearances with the Joint Committee on Printing.
 - b. The Director of Legistics and the Chief, Technical Services Staff should reduce to writing a standard operating procedure which will insure that all of our linotype machines are used with maximum efficiency and that duplication of ancillary equipment is kept to an essential minimum.

cc: COP/DDP

C/TSS

Comtroller

Legislative Liaison

SSA-DD/S

L. K. White Deputy Director (Support) 50X1 Declassified in Part - Sanitized Copy Approved for Release @ 50-Yr 2014/03/20 :

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DD/S

57-3311

TO: Deputy Director (Copport)

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SUBJECT: 133 Request for a Linctype Hochine

1. This Staif Study contains a recommendation submitted for ED/S approval. Such recommendation is contained in paragraph 7.

2. PROBLEM:

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To provide ISS with a Linetype Nachine Hodel #30 and matrices for various languages as may be required in order to facilitate the work of the Staff.

ASSUMPTIONS:

TES will not use the linetype facility for F7 printing which is recognised by the DD/F as a responsibility of the Frinting Dervices Division.

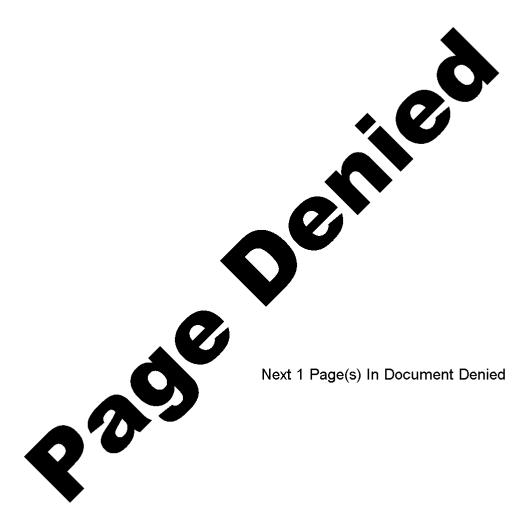
- L. PACTS BEARITED ON THE PRODUCTS
- h. This is presently hand-esting type and cutting plates by hand. Doth of these processes are wanteful of time and managemen.
- b. We operational occurity problem is encountered by TES using a Linetype since this machine is now cold widely throughout the world.
- o. The could use the Model #29 Linetype which is used by FDD. However, the Model #30 is preferred because of its greater

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- t. TSS estimates a simisma requirement of h hours per day use of a Lindbyce.
- e. TES will release two ceiling positions if their request is granted.

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